

TOWN OF STANFORD
MASTER PLAN COMMITTEE
AUGUST 3, 2010

PRESENT:

Carol Hanlon, Chair
Robert R. Butts
John Royall
Thomas Angell
Jan Weido
Steve Gotovich
Conrad Levenson
Spence Hall

ABSENT:

Gary Lovett
Sten Wilson

Carol Hanlon called the meeting to order at 7:35pm.

APPROVAL OF MINUTES: Mr. Butts moved to approve the minutes as prepared. Mr. Angell seconded. All in favor: Unanimous. Motion carried.

PRIVILEGE OF THE FLOOR: No comments made.

UNFINISHED BUSINESS:

1. RFP Status-

[Discussion of RFP was removed from posted minutes]

2. Membership Letter to Town Board-

Ms. Hanlon informed the Committee that she has not received a response from Mr. Wilson concerning his intentions for membership. As the Committee voted previously to remove him from the Committee, a letter will be written to the Town Board requesting his removal from the Committee. The Town Board only can add or remove people from committees.

3. David Clouser Updated Report-

Ms Hanlon explained that she received an updated report from Mr. Clouser, along with a CD containing all maps he referenced. Mr. Hall has printed the maps. Mr. Butts commented on his report,

TOWN OF STANFORD
MASTER PLAN MEETING AUGUST 3, 2010

stating that Mr. Clouser had referred to the water and wastewater system for the town center to be installed by a private developer, and then turned over to the Town. Mr. Butts stated that after installation, the system would most likely be turned over to Dutchess County Water and Sewer authority, rather than the Town. He explained that this precedent was set recently at the Waterlands subdivision in Clinton.

4. Consideration of Committee "Town Walk"-

Mr. Weido explained that he was still interested in organizing a Town Walk for all interested Committee members. The walk will be onto the property behind where the town center has been previously proposed (the mine areas). He agreed to arrange a date and to get landowner's permission to access private property.

NEW BUSINESS:

1. Committee Budget 2011-

Ms. Hanlon asked for Committee input on budget items for 2011. Mr. Butts suggested that a figure be included for publication of notices of public hearings. Ms. Hanlon added that she would like to put out a mailing this year, and at least two next year. Mr. Gotovich commented that mailings are extremely important and offered to speak to Virginia to find out the per-mailing cost prior to the next meeting. Mr. Levenson commented that the Review Subcommittee would have an idea of the number of mailings expected in the following year after meeting on Sunday to review the RFP responses.

Ms. Hanlon suggested that office supplies for herself, Ms. Turck, and Mr. Hall be added to the budget. Mr. Angell commented that money for printing maps by Dutchess County Planning might be necessary if the Planner does not have that capacity. Ms. Hanlon suggested a request for training courses for committee members. Mr. Butts suggested securing a budget to pursue the Clouser contract, if the Committee decides to do so. Mr. Levenson suggested that money be budgeted for additional consultants and experts if needed.

The Committee discussed the need for a new computer for Ms. Turck. Mr. Butts noted Ms. Turck is secretary to both the Planning Board and the Master Plan Committee, and that her current computer is outdated,

TOWN OF STANFORD
MASTER PLAN MEETING AUGUST 3, 2010

slow, and lacks capacity for sophisticated programs that could be of use to both the Planning Board and Master Plan Committee. Mr. Weido moved to make a joint request for a new computer for the Secretary, and that the cost is split with the Planning Board. Mr. Levenson seconded. All in favor: Unanimous. Motion carried.

2. Town Maps- Review-

Ms. Hanlon presented maps from David Clouser and noted that they will be stored in print and digital (CD) format at the Planning Board office. Mr. Gotovich suggested that the Committee decide on a list of maps they would like attached to the master plan. Mr. Gotovich suggested that a blank map outlining roads and parcels be acquired for use by the Committee. Mr. Hall agreed to print maps for the Committee and Ms. Turck volunteered to have the maps mounted on foam boards at Rhinebeck Artist's Shop. Both will submit costs for doing so.

3. Ms. Hanlon set the next meeting date for August 17, 2010.

4. Mr. Angell moved to adjourn the meeting at 9:35pm. Mr. Levenson seconded. All in favor: Unanimous. Motion carried.

Submitted By: _____

Michelle Turck, Secretary

Approved By: _____

Carol Hanlon, Chair