

Budget Development Schedule

Draft Proposal #2 1/11/2021

Budget FY 2022

Town of Stanford

Draft Proposal 12/28/2020

1) budget officer gives Dept heads proper forms	State: no later than Sept 1 Policy proposed: no later than Aug 10	July 1, 2021
2) Dept heads submit budget form estimates back to budget officer	State: on or before Sept 20 Policy proposed: on or before Sept 1	August 2, 2021
3) Budget officer submits tentative budget to Town Clerk	State: no later than Sept 30 Policy proposed: no later than Sept 10	September 7, 2021
4) Town Clerk presents Tentative Budget to Town Board	State: on or before Oct 5 Policy proposed: on or before Sept 15	September 9, 2021
5) Town Board makes revisions and prepares the preliminary budget: Preliminary budget presented to Clerk	State: prior to Public Hearing Policy proposed: Same	#1 September 13, 2021
		#2 September 20, 2021
		#3 September 27, 2021
6) Notice of Public Hearing	State: At least 5 days shall elapse between date of first publication and the date specified for Public Hearing Policy proposed: Same	September 27, 2021
7) The Public Hearing is held	State: on or before the Thursday following General election. Hearing may be adjourned from day to day, but not beyond November 15 Policy proposed: not beyond October 20	October 11, 2020
8) Tax Cap Form Submission BEFORE approval	Requires Maximum Tax Agreement of Budget	#4 October 14, 2020
9) Final revisions to Preliminary budget are made	State: After public hearing but prior to adoption Policy proposed: Same	#5 October 21, 2021
Note same Meeting		
10) The budget is adopted by Board Election Day is November 2, 2021	State: Not later than November 20 Policy proposed: Not later than October 25	October 21, 2021